

## WiFi Hotspot Policy

### Purpose:

The Timothy C Hauenstein Reynolds Township Library loans WiFi hotspots to provide patrons the ability to connect WiFi-enabled devices to the internet.

### Guidelines for Borrowing and Use:

1. WiFi Hotspots can only be checked out with an adult library card in good standing (no fines on the account)
2. WiFi Hotspots can be checked out for two weeks
3. WiFi Hotspots cannot be renewed, they must be returned on their due date.
4. WiFi Hotspots can only be checked out once a month per patron
5. WiFi Hotspots can only be checked out to the household once per month.
6. Only one WiFi Hotspot will be checked out to a patron or household at a time.

### Fines and Liability

1. The cost for unreturned Hotspots is \$10.00/per day
2. If the Hotspot is more than one day late, the data service will be shut off to the Hotspot.
3. The replacement fee for a lost or unreturned Hotspot kit is \$85.00, the cost of the Hotspot kit.
4. The replacement fee for a lost or unreturned charging cable is \$15.00, the cost of the cable.
5. The replacement fee for a lost or unreturned carrying case is \$20.00, the cost of the carrying case.
6. All components of the Hotspot kit must be returned to be considered fully checked in.

Adopted: 2/16/23