

Timothy C. Hauenstein Reynolds Township Library Board
Meeting Minutes
December 2024

Meeting was called to order at 7:02 pm by Chair, Sharon McInnis.

Members Present – Sharon McInnis, Peggy Peterman, Sara Smith, Paul Rehfus, Mary Ann Wilson and new member Nichole Smigiel.

Others present was Library Director, Cheryl Smith.

No additions, corrections or changes to agenda. Motion to approve agenda was made by Mary Ann and seconded by Paul. Approved by all members.

Correction of name spelling to previous month board meeting minutes. Motion to approve board meeting minutes with correction was made by Paul and seconded by Nichole. Approved by all members.

Treasurer's report for November, Profit & Loss budget comparison for April to November 2024 and check summary were presented to board.

Motion to approve pay bills for November of \$25,856.89, checks 10497-10516, payroll 31369000290-31369000299 and IRS epay was made by Peggy and seconded by Mary Ann. Approved by all members.

No direct report from Friends of the Library. The silent auction did well and about all tickets were sold for the quilt raffle.

Copies of Library Director's reports for November were given to board members. Reports and updates were gone over and recapped by Cheryl Smith. A calendar of December events was also given to members.

Downloadable books have reached its highest that it has ever been. Downloadable magazines have increased. This is believed due to the addition of more student library cards. The count of new patrons to library continues to grow each month.

November was busy gearing up for the Holiday Festival for early December. No adult programs were planned other than Crafting with Cricket. Programs for children still took place. There was Storytime, Toddler Time and Tweens. Preschool classrooms were visited sharing Thanksgiving stories and upcoming programs and events. A Ukulele Club will be starting in January.

The library will be closed for a couple of hours in January 2nd for staff training.

No public comments were presented.

Old Business:

Board went over the lease for the depot from the Village the library's attorney made revisions. A couple parts still needed filled out. Lawyer will finalize changes and present to Village.

Structural engineer looked at depot building. A full inspection was not able to be made at this time. But, it is felt some of building can be salvaged.

New Business:

Current year budget required a revision. Motion to approve revised budget was made by Peggy and seconded by Paul.

Motion to adjourn meeting was made by Paul and seconded by Nichole. Approved by all members. Meeting adjourned at 7:38 pm.

Next regular meeting to be Thursday, January 16, 2025 at 7:00 pm at Timothy C.Hauenstein Reynolds Township Library.

Respectfully submitted by: Secretary, Peggy Peterman

A handwritten signature in cursive script that reads "Peggy Peterman". The signature is written in black ink on a white background.