

Timothy C. Hauenstein Reynolds Township Library  
Special Board Minutes  
October 2024

Meeting was called to order at 7:03 pm by Chair, Sharon McInnis.

Members Present – Sharon McInnis, Peggy Peterman, Sara Smith and Paul Rehfus. Absent were Mary Ann Wilson and Marjorie Morgan.

No others were present

No changes to agenda. Motion to approve agenda was made by Paul and seconded by Sara. Approved by all members present.

Motion to approve board meeting minutes from previous month was made by Sara and seconded by Paul. Approved by all members present.

Treasurer's reports for September, Profit & Loss budget comparison for April to September 2024 and check summary were presented to board.

Motion to approve pay bills for September of \$24,740.42, checks 10447-10466, payroll 31369000271-31369000279 and IRS e-pay was made by Peggy and seconded by Paul. Approved by all members present.

No direct report from Friends of the Library. Festival of the Trees will begin November 15<sup>th</sup> to be finished decorated by November 27<sup>th</sup>. The winner will be announced at the Christmas celebration and there will also be a silent auction.

Copies of Library Director's reports for September were given to board members. Reports and updates were gone over and recapped by Sharon. A calendar of October events was also given to members.

Adult programs remain doing well. Regular children's programs have returned. A suicide awareness program is planned for October along with an author for kids horror books. Also, will be a scavenger hunt for spooky items throughout the library.

The library carpets have been cleaned and winterizing is being done; shutting off the sprinklers, window cleaning, and heater inspection. The iconic grandfather clock was in need of some repairs.

Patron point cards for students will be made again this year. The library will be a part of literacy night at the elementary school.

No public comments were presented.

Old Business:

Nothing new to report on depot project. The village is still working on it.

Assignment for board was to review the written Emergency Procedures booklet. There was only very small minor correction. Motion to approve Emergency Procedures was made by Sara and seconded by Paul. Approved by all members present.

New Business:

None

Motion to adjourn meeting was made by Sharon and seconded by Sara. Approved by all members present. Meeting adjourned at 7:29pm.

Next regular meeting to be Thursday, November 21, 2024 at 7:00pm at Timothy C.Hauenstein Reynolds Township Library.

Respectfully submitted by: Secretary, Peggy Peterman

A handwritten signature in cursive script that reads "Peggy Peterman". The signature is written in black ink on a white background.