

Timothy C. Hauenstein Reynolds Township Library
Board Minutes
June 2024

Meeting was called to order at 6:55 pm by Chair, Sharon McInnis.

Members Present – Sharon McInnis, Mary Ann Wilson, Paul Rehfus, and Peggy Peterman. Absent was Sara Smith and Marjorie Morgan.

Others present – Library Director, Cheryl Smith

Addition to agenda under new business. Motion to approve amended agenda was made by Paul and seconded by Mary Ann. Approved by all members present.

Motion to approve board meeting minutes from previous month was made by Paul and seconded by Mary Ann. Approved by all members present.

Treasurer's reports for June, Profit & Loss budget comparison for April 2023 to May 2024 and check summary were presented to board.

Motion to approve pay bills for June of \$29510.69, checks 10349-10374, payroll 31369000228-31369000238 and IRS epay was made by Mary Ann and seconded by Peggy. Approved by all members present.

No report from Friends of the Library. They did file for raffle licenses for the quilt and the food truck rally.

Copies of Library Director's reports for June were given to board members and recapped by Cheryl Smith. She summarized reports and went over updates. A calendar of July events was also given to members.

Checkouts doing well, higher than previous year at same timeframe. People very much enjoyed May's month of presenters. Many of the programs are still being well attended, however, two clubs were a bit lacking in attendance so are put on hold for the summer.

Summer reading programs sign ups are still ongoing, program attendance is going well.

No public comments were presented.

Old Business:

Many in support of the library obtaining the depot showed for the village Council meeting, Monday, June 17th. It was brought up for the library to have a long-term lease. The village is contacting their attorney as well as the library contacting theirs to 'hash

out' an agreement. A structural engineer will be hired to inspect building for structural soundness to see if what, if any, can be saved.

New Business:

Cheryl had obtained bids for the library's new website. Three bids were presented to board and all three were discussed with Cheryl giving her opinion on each. One was decided to go with. Motion to approve Hipotech quote was made by Peggy and seconded by Mary Ann. Approved by all members present.

Sections pertaining to the library of the Township's audit report were given to board members and recapped by Sharon.

Motion to adjourn meeting was made by Mary Ann and seconded by Paul. Approved by all members present. Meeting adjourned at 7:32pm.

Next meeting to be Thursday, July 18, 2024 at 7:00 pm at Timothy C. Hauenstein Reynolds Township Library.

Respectfully submitted by: Secretary, Peggy Peterman

A handwritten signature in cursive script that reads "Peggy Peterman". The signature is written in black ink and is positioned below the typed name of the secretary.