

Timothy C. Hauenstein Reynolds Township Library
Board Minutes
May 2024

Meeting was called to order at 7:07 pm by Chair, Sharon McInnis.

Members Present – Sharon McInnis, Sara Smith, Paul Rehfus, and Peggy Peterman.
Absent was Mary Ann Wilson and Marjorie Morgan.

Others present – Library Director, Cheryl Smith

Motion to approve agenda was made by Paul and seconded by Sara. Approved by all members present.

No formal board meeting was held in April due to unable to meet a quorum.

Motion to approve board meeting minutes from March was made by Sara and seconded by Paul. Approved by all members present.

Treasurer's report for March and April 2024 and the Profit & Loss budget comparison for April 2023 to March 2024 and April, 1 2024 to May 1, 2024 was presented to board.

Motion to approve pay bills for April of \$33,452.88, checks 10304-10325, payroll 31369000218-31369000227 and IRS epay was made by Peggy and seconded by Sara. Approved by all members present.

Motion to approve pay bills for May of \$32,876.95, checks 10326-10348, payroll 31369000218-31369000227 and IRS epay was made by Peggy and seconded by Paul. Approved by all members present.

No report from Friends of the Library.

Copies of Library Director's reports for April and May were given to board members and recapped by Cheryl Smith. She summarized reports and went over updates. A calendar of May & June events was also given to members.

Circulation continues to increase on an average. Downloadable books have increased. All programs are still being well attended.

March may have been a quiet month but was still a busy month. There were classroom visits throughout the month from Tri County Elementary to learn about the Summer Reading Program and more about the library.

Auditor came in May for annual audit. The windows were cleaned inside and outside and weeds were removed from rocks. A new website is in the works along with obtaining bids for new circulation desk.

No public comments were presented.

Old Business:

None.

New Business:

The library is interested in obtaining the Depot next door to expand the library for programs, a museum, and a humidity-controlled room for sensitive historical items. A concept drawing was drafted to present to the Village Council. Chair, Sharon McInnis, will pitch the concept at their next meeting. Some board members and Friends of the Library plan to attend in support.

Motion to adjourn meeting was made by Paul and seconded by Peggy. Approved by all members present. Meeting adjourned at 7:55pm.

Next meeting to be Thursday, June 20, 2024 at 7:00pm at Timothy C.Hauenstein Reynolds Township Library.

Respectfully submitted by: Secretary, Peggy Peterman

A handwritten signature in cursive script that reads "Peggy Peterman". The signature is written in black ink and is positioned centrally below the typed name.